

Plan for Deciding and Publicizing Any Decision to Cancel Meeting Due to Inclement Weather and/or Driving Conditions

1. The decision to cancel or not will be made by the person signed up to be the Key and Meeting Setup person for that day. The decision should be made not later than 9:00 am, based on weather and driving conditions, and the weather forecast for the rest of the day.
2. The person making the decision to cancel meeting will inform the E-News Editor and Website Manager as quickly as possible, but not later than 9:15 am.
3. The same person is also responsible for phoning Friends who have informed the Lead Key Holder that they have no email access on Sunday mornings.
4. The same person will make their best effort to post our laminated signs on the three doors we use at Explorations Academy and retrieve the signage on Sunday or Monday. If they are unable to post signs they should phone a Friend who lives within walking distance, such as Terry Scott at (360) 223-6335 or who is a confident driver, such as Don Goldstein at (360) 671-1395.
5. The E-News Editor will send out a "special edition" of the BFM E-News concerning the cancellation to everyone on the E-News distribution list as quickly as possible, but not later than 9:30 am.
6. Friends who normally receive the E-News should check their email (or the BFM website, see 6 below) between 9:30 and 9:45 am for possible news of a cancellation if there is snow falling or on the ground or in the immediate weather forecast, or if there is some other severe condition such as hail, very high winds, etc. Any Friends who don't currently receive the E-News are urged to add themselves to the distribution list. To do so, phone Don Goldstein at 360-671-1395. Friends who do not have email access on Sunday mornings are urged to inform the Lead Key Holder so that they receive a phone call should meeting be cancelled.
7. The Website Manager will post a notice of the cancellation on the home page of our website (bellinghamfriends.org) as soon as possible but not later than 9:30 am, and will remove the notice not later than Monday morning.

You will find a link connecting you to this policy on the Home Page of Bellingham Friends website (bellinghamfriends.org).