

**Bellingham Friends Meeting**  
Meeting for Worship with Attention to Business  
Minutes for 7/12/20  
approved Aug. 9, 2020

Attending: Jean Brechan, Janine Bruton, Joanne Cowan, Mimi Freshley, Don Goldstein, Wendy Goldstein, Lorina Hall, Mary Hansen, John Hatten, Virginia Herrick (recording), Steve Hutchens, Dorrie Jordan, Heather Katahdin, Rolland Lee, Joan Ofteness, Mary Ann Percy (clerking), Susan Richardson, Larry Thompson

1. Opening worship began at: 11:42
2. Clerk's statement on clerking:

**Good morning, Friends; thank you for joining us today.**

**1. For this month's "moment of Light," I'd like to thank Virginia for sharing her experiences as part of the Racial Justice Working Group. She wrote: "Not sure if this counts as a moment of 'Light,' but there were some moments of levity among the Racial Justice Working Group, as we struggled with the unfamiliar technology, and the logistics of getting everyone to show up at the right time, and to be ready for them when they did. Despite the stress (and some glitches that occurred despite the best we could do), Friends for the most part stayed attentive to our leading and kept our spirits up with laughter and affection."**

**Maybe next month will be your opportunity to share a moment of light--a special kindness, insight or beauty in our community which you've observed. Please send me an email and let me know! Thank you Friends!**

**2. I ask again Friends follow our practice of listening fully, with open heart and mind to each Friend's vocal ministry. Please raise your hand or if you're not on video, to say "Clerk please" in order to speak, only after the Friend speaking has finished, please wait to be recognized before speaking, and remember to avoid repeating what another Friend has already offered. Unfortunately, with the Zoom program, it doesn't work for us to stand to deliver ministry, so we will need to discern even more carefully if what we feel compelled to share is from the Spirit. Please take care to allow silence after each person speaks, preserving the "worship" in our Meeting for Worship on the Occasion of Business. Thank you, Friends.**

**In looking through our NPYM Faith and Practice (p.49), I came across these words from John Calvi, and loved feeling how they landed and then settled within me:**

**“When I was sixteen and first came to Quakers, I felt so much that I kept coming back. And I began to understand that Quakerism is cumulative. The more you enter into the silence and the stillness, the more that you ask to be washed in the Light, the more that you participate, the more you begin to understand that there is a ground opening up beneath you that is larger and deeper than you first imagined.”**

**May that be the ground that underlies the work we undertake today Friends!**

3. Review of agenda: FCNL report to be added after Financial Report
4. Review of minutes:  
Review of last month's minutes from MFWFB 6/14/20 (add p. #s) Accepted with copyedits.
5. Member concerns -  
~Mary H.: Would like to provide a letter of introduction for J. Lee to Friends in Montana. Friends endorsed this idea. Mary will let him know and see if that's of interest to him. She can draft letter and share with Pastoral Care. To be signed by Clerk of Meeting, and it will be shared with MfWfB at next opportunity. (Friends did not feel it needed approval from Meeting.)  
~Mary mentioned J. Lee is interested in membership.  
~Friends endorsed the idea of accepting his application for membership, as he is so well-known here.
6. Items for worship and action
  - A. Family Promise Program Coordinator job description (final approval) FPC  
Joan Oftenness reported.  
  
~Report on Family Promise: The program has undergone changes in the time of COVID-19, and they are operating on a different model, for a static site (two studio apartments for families at a church.) The change was initiated because of the pandemic, but they may continue this way, anyway, as it is proving better for families to stay in one location. They're looking for a long-term facility, but it will involve selling a donated house and buying something more suitable. But there's no need to change job description now, as things are still in flux. Volunteers in the

future would be at that static site. Average stay for a family in the program is seven weeks.

~Clerk noted that Friends might be interested in a second hour on Family Promise.

#### **Family Promise Coordinator Job Description**

The Bellingham Friends Meeting Family Promise Coordinator acts as a liaison between BFM, Interfaith Coalition's Family Promise Program, and the hosting congregation for which we are a support congregation. Currently we are partners with Christ the Servant Lutheran Church.

#### **Purpose**

The purpose of this position is to keep BFM current with the status of the Family Promise Program and coordinate Friends who are trained Family Promise Volunteers regarding their service during the host weeks.

#### **Responsibilities**

1. Oversee Family Promise Volunteer training and background checks for interested BFM members and attenders. Offer one-on-one training as needed to recruit new volunteers.
2. Communicate with the host congregation's Volunteer Coordinators re: scheduling during hosting weeks, which occur four times a year.
3. Communicate important information from the host congregation and Interfaith Coalition to BFM FP volunteers.
4. Monitor the host week schedule, recruit volunteers for vacant slots, and act as the contact person if a BFM FP volunteer cannot fulfill his or her obligation.
5. Attend Interfaith Coalition Family Promise Volunteer Coordinator meetings on a monthly basis and special Family Promise events as they occur.

#### **Policies/Practices/Guidelines**

1. Work to ensure that BFM FP volunteers have positive experiences during host weeks by eliciting and responding to feedback.
2. Keep channels of communication open between the BFM coordinator, the host congregation coordinators, and the Family Promise Program Director for Whatcom County.
3. Relay all pertinent Family Promise information to BFM through announcements at Meeting and in the weekly e-newsletter.

#### **Calendar**

The BFM Family Promise volunteers provide support for the hosting congregation four times per year for a week at a time. The host congregation determines the specific dates for these weeks.

**ACTION:** Job description approved.

**B. Meetinghouse Committee Report:**

Acting Clerk John Hatten reported.

We are meeting quarterly and rotating clerking responsibilities – John Hatten through July, Allan Richardson through October and Larry Thompson through January.

Explorations Academy – Our agreement is to pay \$100 per month for storage of our things there until such time as we are ready to move. We had an automatic payment of \$600 for July, so we are paid up until the end of the year. John will continue to communicate with Bacchus Taylor the head of school.

Majestic – everything is shut down. Alborz might benefit from the rent for storage more than Explorations given that they have been completely unable to rent the space and they may have to sell the building. If we signed a lease and the building is sold, that may not work out well for us. This committee recommends that we keep things the way they are unless things change. We can see how things stand at our next Meetinghouse Committee meeting which is Monday, October 5 on Zoom.

Verona Street Property – Allen talked the director with Boys & Girls Club who said that they aren't in a position to make a decision currently about our use of their parking lot, but since they haven't said no, we are continuing to pursue the possibilities. We will be meeting there this Sunday after Meeting.

Next meeting – Monday, October 5 at 4 PM:  
Meeting ID: 836 8555 7128  
Invite Link: <https://us02web.zoom.us/j/83685557128>

## DISCUSSION:

Friends had brief discussion about pluses and minuses of having reports read allowed. Preference is for reading aloud very succinct reports, or reporting highlights of longer reports.

~ Friend noted that Explorations Academy seems to assume that we are going to move. Friend wasn't aware that a definite decision had been made to move.

~ Acting clerk explained that Friends have approved moving to the Majestic, but the lease agreement has not yet been finalized because of COVID-19 and other changes, so there's an element of uncertainty. Committee has arranged with EA to continue to pay for storage at Explorations, at rate of \$100/month. Paid through December at this time. We could meet for worship again at Explorations.

~ Another committee member: We decided it was not appropriate to pursue finalizing lease agreement now, given the fact that they may end up needing to sell the building because of financial pressures brought on by the pandemic.

~ Clerk reported she had visited the Verona Street property and came away with very positive impressions. Friends are encouraged to visit. It is a wooded lot flanked by Roosevelt Park field on one side and Boys and Girls Club parking lot on the other. Best approached by car from Verona, about two and a half blocks south of Alabama Street.

## C. Racial Justice Working Group

### Reporting: Joanne Cowan

There were 9 participants (JLee Cook, Joanne Cowan, Dorothy deFremery, Mary Hansen, John Hatten, Virginia Herrick, Steve Hutchens, Daniel Kirkpatrick, Allen Stockbridge) attending a zoom meeting of the RJWG on July 9. The community forum held on July 1 was discussed/evaluated. Improving the event's closed captioning was assigned and next week a link will be placed on Meeting's web page for viewing.

Summary of next steps: There was unity to consider another event, exact nature still unknown (Meeting's approval will be sought); we felt no urgency to get the next event done ASAP—tentative date sometime in September; discussion generated a number of ideas for carrying on the strong calling we all feel to do something.

Next meeting is Wednesday, July 22, 3:00. Daniel Kirkpatrick has been creating agendas and facilitating meetings. Anyone interested in joining please contact Daniel or Mary Hansen, who has been scheduling our Zoom meetings.

### Discussion:

~Committee member clarified that closed captioning will be completed today, and the video itself has been up for about a week.

~A Friend reminded us that this is a Meeting for Worship with Attention to Business, not a business meeting, and asked those not speaking to hold our gathering in the Light.

~Friend expressed appreciation for the forum and satisfaction with our success in having hosted this forum in a timely fashion, in response to national movement. Friends were supportive of the working group continuing.

~Clerk shared positive feedback from a Massachusetts Friend who attended the forum, and expressed appreciation for the working group's faithful labor to bring this leading to fruition, and our Meeting as a whole for supporting that work.

## D. Safe Quaker Community ad hoc Committee

### Report: Dorrie Jordan

SOCC met on 6/29/20. We reviewed the currently seasoning draft of the BFM Confidentiality Guidelines and made a few changes, in line with some suggestions made at the June MfWfB. We seek final approval of this document. (It is included at the end of these minutes.)

We reviewed and made substantial changes to BFM Guidelines for Participation by people accused, charged, or convicted of sexual offenses. We have sent this draft document to W+M, PCC and

Children's Program for their review and comments. We hope to have a draft to present to MfWfB in the next few months.

Our next meeting has not yet been scheduled, pending responses from various committees.

Discussion: (Confidentiality guidelines document attached)

~Friend expressed appreciation for the additions to the document, and feels the thoughtful care and tenderness of this document helps relieve some pain and tension our small, close-knit community has been experiencing over the past few years.

~Friend is still concerned about Sharon and Don, and how long this process is taking.

~Clerk: Friend's concern is shared by many (or all) of us, but not sure it's relevant to what we're working on with this document. I want to give your concern sufficient attention and tenderness when it is the focus, perhaps after we're done with this committee work. Is this relevant to this document? Friends were in accord with this suggestion.

ACTION: Final approval of Confidentiality Guidelines (updated)

~Silent worship~

Discussion of care for Don R. and Sharon T.

Clerk: The other document (*Guidelines for Participation of People Accused, Charged or Convicted of Sexual Offense in BFM*), with more immediate application to Don and Sharon's condition, is still in process. However, there is a reconciliation process which is under way with them, and Pastoral Care's Listening Project, regarding their situation and how it has affected others in Meeting.

Clerk of Pastoral Care reported that that committee is still working on developing queries for a Listening Project to "take the temperature" of the Meeting, as to where we all were. This was mentioned in P.C. committee report the last couple of months.

~Reconciliation Project is one involving Don G., Janine B. of Worship and Ministry, and Mary Ann Percy of Pastoral Care. There is a letter the three of them are working on together, which last went to Mary Ann for her input. Next step is for all three to review the document and move forward with contacting Sharon and Don who have agreed to engage in this reconciliation process, to find dates and times to have this discussion virtually.

~Don and Sharon and they know about this process and they know they are not neglected or forgotten.

~Friend shared that the Listening Project of Pastoral Care, and the Reconciliation Project with Don and Sharon, both grew out of the Listening Group that eight Friends participated in for about six week.

~Discussing Pastoral Care job description, a Friend asked that the document be taken off the agenda for today, as he had a number of mostly small suggestions for changes, which he will share with Pastoral Care, before it comes back to MfWfB. He will send suggested edits to Mary H.

#### E. Finance Committee

Report (PDF attached at the end of these minutes) Larry reporting.

Summary: We're in good shape, re: budget. Revenue is up, and we are underspending our budget and expenses, as we don't need to do a lot of expenses, related to Children's Program, any kind of retreat, and other miscellaneous expenses. That's likely to continue through the end of the year. We're likely not to incur additional meeting expenses. The additional income this year could put us in a good position to pay addition rent at Majestic if that goes forward next year. We have \$17,401.80 cash on hand; we like to have \$15,000. A year ago, we had only \$11,720.

Re: investments, the stock market has taken some hits. Our investments have recovered somewhat lately, but overall this year is still down.

#### DISCUSSION:

~Friend asked whether, given the volatility of the stock market, have we made any changes in our holdings?

~Larry: Investment policy adopted 2-3 years ago, which continues to guide us. We're invested in mutual funds, which are aggregations, which reduces the

volatility, particularly as we are mainly invested in relatively conservative vehicles. Thus far, the volatility of our portfolio has been several points less than the market in general. Our approach is not to actively exit the market, particularly when it is low.

~Treasurer reminded Friends that Friends Fiduciary Green Fund manages our investments. Unless we have a leading to remove our investments from Friends Fiduciary, we have no control over the day-to-day management of the investments.

## F. FCNL Representative

Report: Lorina Hall

My report is to let you know that I am the Meeting's rep to FCNL: They have sent some information about the need to contact our legislators and urge them to fully fund the SNAP program. Mostly this is food relief for people in difficulty, and it needs to happen soon, because it might be the last such action in this year. The rep. is going to a meeting Thursday to find out more.

### Discussion:

~Clerk noted the link in the email (for how to easily sign onto the FCNL site and lobby legislators from there) can be put in the e-news.

~Lorina will send to Don.

## G. Pastoral Care (Job description, seeking acceptance for seasoning) LAID OVER

### Pastoral Care Job description

Purpose: To care for the Meeting community's members, including outward aspects of building a fellowship, in which all feel acceptance, loving care, and opportunity for service. Friends on this committee should have tact, dedication, and discretion. The committee is ideally representative of the varied makeup of the meeting and its members are persons of experience, sympathy, and good judgment. The committee meets regularly to carry out this work in a spirit of dedication and love.

Committee responsibilities include:

1. Responding to individual or family concerns, including organizing meal trains, transportation and other support in times of need.
2. Staying in touch with people in our Meeting community in a spirit of loving concern and affectionate interest.
3. As needed, convening and facilitating support groups and clearness committees.



4. Following established Meeting guidelines for confidentiality and when necessary explaining these to those seeking confidentiality. Clarifying that confidentiality is a mutual agreement of trust.
5. Facilitating and setting up clearness committees, including clearness committees for Marriage and Membership, and working with Worship and Ministry to assist with Memorials. Encourage regular and active attenders to become members.
6. Working with Outreach and Welcoming coordinator and key holders to assure accessibility and to assure all feel welcome.
7. Supporting and encouraging community members to deepen fellowship through social activities and work with worship and ministry to develop second hour programs to deepen and expand fellowship.
8. Provide a resource to Meeting Community to access services within the larger community.
9. The clerk or co-clerk will serve ex officio on this committee. The committee will ideally have four to five members.
10. This committee and Worship and Ministry will hold a joint Meeting twice a year, or more frequently as need arises.
11. Two-year terms will be staggered as is practical.

## H. Worship & Ministry

Report by co-clerk Dorrie Jordan

### **Worship and Ministry Report for 7/12/20**

Advice and Query for July 2020 from NPYM Faith and Practice pg 108

“We examine ourselves as individuals and in our meeting communities to be sure that we are practicing the testimony of equality in reality and not just paying lip service to it.

Do we regularly examine ourselves for evidence of privilege and prejudice?

What are we, as individuals and as a meeting community, doing to overcome the contemporary effects of past and present oppression?”

### **Second Hour Schedule**

July 5 - Brown bag potluck/ extended check ins

July 12 - MfWfB

July 19 - Worship Discussion on Racial Justice forum (Facilitator TK from working group)

July 26 - NPYM Annual meeting on Zoom - We encourage people to participate in this online

Aug 2 - Brown bag potluck/extended check ins

Aug 9 – MfWfB

**Discussion item:** W+M is looking for feedback on whether people want second hours scheduled every week or if they would rather have extended check in times/social time?

**Information item:** “W+M recommends that, if we have a second hour scheduled, the Care of Meeting person only call on new people to introduce themselves, rather than everyone. This is so that the overall time on Zoom does not go on for too long.”

**Information item:** At June MfWfB, W+M was charged with discussing when we might be meeting in person. A number of people expressed reservations about meeting in person and whether they would be comfortable with meeting in person, at this time. W+M decided to re-visit the idea of meeting in person when Whatcom County gets to Phase 3.

**Information item:** The idea of still trying to have a camping trip this year, even though the group campsites are closed, came up at the June MfWfB. W+M is not comfortable recommending a camping trip this year, during Phase 2. We will make sure to reserve a site in January 2021 when reservations open for next summer.

Our next meeting will be Monday, July 27 at 9 AM

#### DISCUSSION:

Re: Feedback on Second-Hour Programs: Mix has been good lately. Several Friends like the way it has been. Friends like having second-hour programs available.

Additional Zoom meetings, Tuesdays and Saturdays: Don continues to host Zoom check-ins at 10 a.m.-11 a.m., and it's often only two or three Friends.

Re: Meeting for Worship for Business

~Clerk noted that in past years we haven't always had MfWfB in both July and August, so wondering if we need to have a MfWfB in August?

~Several Friends expressed a preference for monthly MfWfB in this time of COVID-19, as it adds a sense of cohesiveness to our worshiping community

~A Friend noted that the RJWG may have an event planned for September and likely would see approval from MfWfB in August.

~Friends expressed a preference not to have checkins of all Friends on Sundays when there is a second hour program. Social times can be scheduled to allow times for everyone to check in. However, we do want to invite anyone who wants to check in to do so, in addition to inviting newcomers to tell us a bit about how they came to be with us.

A Friend who had called in by phone asked about items that may have been posted in the chat. Clerk agreed to read aloud material in the chat window at intervals during MfWfB.

## I. Nominating Committee

Report: Virginia

1. We ask Friends for final approval of the nomination of Kristen McLewin as our representative to the Pacific Northwest Quarterly Meeting Continuing Committee.

2. We ask Friends for final approval of the updated job description for Nominating Committee.

Item A. 5. is new:

5. When Nominating Committee is planning to nominate one of its members to another role in Meeting, it will check that leading with Worship and Ministry before making the nomination.

Discussion: None

**ACTION:** Approved: Kristen McLewin as Representative to PNQM Continuing Committee

Approved: Amended Nominating Committee Job Description

7. Report on Nomination of WPJC for US Peace Prize: WPJC has been nominated for U.S. Peace Prize, administered by a private nonprofit US Peace Memorial Foundation. Prizes have been awarded annually since 2011. Organization has existed since 2005.

8. Closing worship at 2 P.M.

## **Bellingham Friends Meeting Guidelines on Confidentiality (2020/6/29)<sup>1</sup>**

In all work before committees of Bellingham Friends Meeting involving personal matters or concerns of individual members and attenders, committee members

shall use the utmost care and tenderness in granting and maintaining confidentiality.

Confidentiality is defined as follows: Confidentiality is a state of trust in a relationship, between individuals and in community. Violating the trust harms the relationship and creates obligations to accept responsibility for the breach and to repair the harms it caused. [Friends should be wary of asking for or granting unconditional confidentiality, understanding that while Friends, if asked, will make every effort to keep private all information of a sensitive nature, changing circumstances may render secrecy to be harmful to individuals involved or to the community as a whole.](#)

When a question of confidentiality versus disclosure arises, any Friend *asking for* confidentiality as well as Friends *asked to provide* it, whether as an individual or a committee, might consider at least the following queries:

“When we serve on committees, do we exercise discipline if we confide in our partner, friend, or family member?”

“Is anyone's safety at risk? If so, how is that person's safety best assured – by what degree of confidentiality and what degree of disclosure?”

“Is anyone's psychological well-being at risk? If so, by what degree of confidentiality or disclosure is that person's well-being best protected?”

“What is the need of any individual or part of the community to know certain information? Is that need of greater importance than the need for confidentiality that some other individual or group has?”

“How are the needs of the whole meeting be met (or not met) by granting confidentiality?”

“If there is a need for the community as a whole to know something of the matter, how it's processed, or its ultimate resolution, can publication of what needs to be known be done in a way that respects the individual's need for confidentiality?”

“What record of this matter would serve both the needs of this meeting and the individuals involved?”

If the Friends involved agree to keep a matter confidential among them, it will be with the understanding that if one party to the agreement is a committee, then new committee members may be included as appropriate, that former committee members will maintain confidentiality, and that if the individual requesting confidentiality chooses to disclose the information to others within the Meeting who are not part of the initial group, they will keep the group informed of

who is now aware. If the number of people to whom the “confidential” information is disclosed by the individual seeking confidentiality starts to become a large proportion of the active attenders at Meeting, Friends are advised to seek guidance from Worship and Ministry or another relevant committee about the wisdom of continuing to hold “confidential” that which is already widely known.

Criminal conduct or the accusations of criminal conduct present particular challenges. Any person involved in a situation that involves the criminal justice system may require emotional, spiritual and/or economic support. Quakers have a long history of being fined or imprisoned for acts of civil disobedience in support of justice and peace. In these cases, a person will likely wish their situation to be broadly publicized.

But a person who has been accused, charged or convicted of criminal acts that carry social stigma, will be aware that other people knowing of their circumstances could result in shaming and ostracizing, and result in the loss friendships, acquaintances, employment and other opportunities. Because of plea deals, the final outcome of a legal proceeding may be quite different than the initial accusation or charge. And, regardless of outcome, the simple act of an accusation or charge being filed will be enough for many people to shun the accused or demand action to keep the accused from coming to Meeting. For this reason, it is important to weigh the benefits of confidentiality against the risks to our Quaker community and the community at large.

If a person has been accused, charged, arrested or convicted of a crime and it has been reported in a newspaper, or by the judicial system online, or in any other form where the general public might read or hear about it, it will not be considered a confidential matter within Bellingham Friends Meeting. Every effort will be made to be respectful and supportive of everyone involved, and to provide whatever spiritual nurture is requested and possible. In keeping with Friends testimony of integrity, and in recognition that keeping secrets can be toxic to our community, if there is a public record of criminal charges or conviction that Friends are aware of, it may be important to share the information.

While it is possible for an individual Friend to bring any matter directly to Meeting for Worship with Attention to Business, it is usually best practice to first bring the issue to a committee so that it can be seasoned and then, when ready, brought to Meeting. If anyone has a concern about a person who attends Meeting

or Meeting activities, they are encouraged to bring that concern to any member of Worship and Ministry or Pastoral Care committees. The member of either committee when asked will bring the matter to all members of both committees (even if the person about whom the matter is being brought forward is a member of one of the two committees). The purpose of using committees in this way can include helping to provide loving support and care for everyone involved and to worshipfully discern how best to respond to the concern. Nothing in this practice is intended to keep confidential matters pertaining to the safety of individuals or the Meeting as a whole.

The Meeting must always act to protect vulnerable individuals. When we become aware of an accusation, charge or conviction of someone who is attending or wants to attend Meeting, a decision needs to be made in relatively short time about whether circumstances necessitate notifying some or all members and attenders of the Meeting. While we want to provide a safe place for everyone to find connection with Spirit and a supportive spiritual community, whenever we are aware that someone has been accused, charged or convicted of a crime, it is our responsibility to assess the risk to our community that person poses by participating in our shared worship and other Meeting activities.

Because of the wide variety of crimes that exist, it is important to distinguish between them. Is the accusation or charge a consensual crime like gambling or prostitution or a so-called victimless crimes like the possession and use of illegal drugs; or a property crime like shoplifting or embezzlement; or a violent crime including domestic violence, assault and rape; or neglect, physical or sexual abuse of children or others unable to protect themselves? Not all crimes necessitate a communication to the Meeting as a whole, but others clearly do.

Whenever an act of neglect, abuse or violence has been alleged, the information will be shared with the Meeting at large at Meeting for Worship with Attention to Business. NPYM *Faith and Practice* advises that “it is essential for the meeting to identify sexual offenders promptly, so that it can maintain appropriate monitoring

for the safety of all children and adults.” Some suggested language: “With heavy hearts, and a reminder that the justice system is far from perfect, and that within that system, everyone is innocent until proven guilty, W&M is obligated to notify Friends that a Friend was booked into jail on X charges on Y date. Please hold the person on whose behalf these charges were brought in the Light, and also the person accused.” Pastoral Care and Worship and Ministry committees may decide to bring other information about members and attenders of the Meeting *if it is determined that such sharing is in the best interest of the Meeting as a whole*. If Worship and Ministry decides that sharing the identity of the individual at Meeting for Worship with Attention to Business is NOT in the interest of the Meeting as a whole, any individual Friend who asks may obtain that information from Worship and Ministry.

This process for discerning appropriate confidentiality is not meant to take precedence over state laws requiring the reporting of known or suspected emotional, sexual or physical abuse of vulnerable persons. Friends requesting confidentiality need to be aware that there are Friends in Meeting who may be legally unable to grant confidentiality on certain issues.

In general, when confidentiality is granted, no written or electronic documents containing confidential information should be retained by the meeting, committees, or committee members after their work on a confidential matter is completed.

Official reports from standing, ad-hoc or clearness committees read into the minutes and approved by the Meeting for Worship with Attention to Business, however, will be retained in Bellingham Friends Meeting records. One clear exception is storage of an individual’s requests for end of life medical and memorial decision-making, to be maintained by Pastoral Care Committee in a locked cabinet or storage box. The clerk will remind the Meeting for Worship with Attention to Business of these policies annually in June and in a written notice in the newsletter.

<sup>1</sup> Adapted by Bellingham Friends Meeting August 2019 and revised again July 2020 from Burlington (VT) Friends Meeting, who adapted from Friends General Conference: *Resources for Fostering Vital Friends Meetings. Compassionate Use of Information-Confidentiality vs. Disclosure*. Portland (Maine) Friends Meeting, NEYM

## Statement of Financial Position

### 6/30/2020

	Jun 30, 20	Jun 30, 19	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
Checking/Savings			
1010 · WECU Checking	8,153.61	2,493.66	5,659.95
1020 · WECU Savings	9,248.19	9,227.32	20.87
<b>Total Checking/Savings</b>	<u>17,401.80</u>	<u>11,720.98</u>	<u>5,680.82</u>
<b>Total Current Assets</b>	17,401.80	11,720.98	5,680.82
<b>Other Assets</b>			
1800 · Marketable Securities			
1810 · Friends Fiduciary	245,200.19	205,935.87	39,264.32
1820 · Scottrade	0.00	36,908.48	-36,908.48
<b>Total 1800 · Marketable Securities</b>	<u>245,200.19</u>	<u>242,844.35</u>	<u>2,355.84</u>
<b>Total Other Assets</b>	245,200.19	242,844.35	2,355.84
<b>TOTAL ASSETS</b>	<u><b>262,601.99</b></u>	<u><b>254,565.33</b></u>	<u><b>8,036.66</b></u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Equity</b>			
3100 · Permanently Restricted			
3110 · Meeting House Funds	174,898.31	138,868.71	36,029.60
3120 · The Pysanky Gathering Fund	51,717.15	41,971.81	9,745.34
<b>Total 3100 · Permanently Restricted</b>	<u>226,615.46</u>	<u>180,840.52</u>	<u>45,774.94</u>
3200 · Temporarily Restricted			
3260 · Mutual Aid	10,215.05	10,215.05	0.00
3270 · Quaker Activity	7,727.79	7,727.79	0.00
3280 · Meeting House	27,558.48	27,558.48	0.00
<b>Total 3200 · Temporarily Restricted</b>	<u>45,501.32</u>	<u>45,501.32</u>	<u>0.00</u>
32000 · Unrestricted Net Assets	0.00	356.74	-356.74
Net Income	-9,514.79	27,866.75	-37,381.54
<b>Total Equity</b>	<u>262,601.99</u>	<u>254,565.33</u>	<u>8,036.66</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>262,601.99</b></u>	<u><b>254,565.33</b></u>	<u><b>8,036.66</b></u>



**Bellingham Meeting of the Religious Society of Friends**  
**Statement of Financial Activity 2020**  
YTD - June 30, 2020, 50 % of year

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · All Contributions				
4010 · Contributions by Check	7,740.00	15,808.00	-8,068.00	49.0%
4012 · Contributions to Meetinghouse	0.00	0.00	0.00	0.0%
4015 · Contributions by Cash	318.00	600.00	-282.00	53.0%
4018 · Contributions in Kind	78.40	450.00	-371.60	17.4%
<b>Total 4000 · All Contributions</b>	<b>8,136.40</b>	<b>16,858.00</b>	<b>-8,721.60</b>	<b>48.3%</b>
<b>Total Income</b>	<b>8,136.40</b>	<b>16,858.00</b>	<b>-8,721.60</b>	<b>48.3%</b>
<b>Expense</b>				
5000 · Finance Committee				
5010 · Bank Charges/Fines/Penalties	25.00			
5011 · State Filing Fee	0.00	10.00	-10.00	0.0%
5020 · Equipment	0.00	100.00	-100.00	0.0%
5030 · Liability Insurance	0.00	575.00	-575.00	0.0%
5040 · Rent	3,600.00	7,200.00	-3,600.00	50.0%
5060 · Supplies, Postage and Copying	0.00	15.00	-15.00	0.0%
5070 · Quarterly Meeting Assessment	0.00	120.00	-120.00	0.0%
5080 · Yearly Meeting Assessment	0.00	2,790.00	-2,790.00	0.0%
<b>Total 5000 · Finance Committee</b>	<b>3,625.00</b>	<b>10,810.00</b>	<b>-7,185.00</b>	<b>33.5%</b>
5600 · Children's Program				
5630 · First Day Support	348.40	1,500.00	-1,151.60	23.2%
5650 · Supplies and Materials	0.00	200.00	-200.00	0.0%
5600 · Children's Program - Other	0.00	0.00	0.00	0.0%
<b>Total 5600 · Children's Program</b>	<b>348.40</b>	<b>1,700.00</b>	<b>-1,351.60</b>	<b>20.5%</b>
5700 · Communications				
5710 · Advertising	0.00	70.00	-70.00	0.0%
5720 · Directory	0.00	80.00	-80.00	0.0%
5740 · P.O. Box	118.00	98.00	20.00	120.4%
5750 · Website/Other	0.00	50.00	-50.00	0.0%
<b>Total 5700 · Communications</b>	<b>118.00</b>	<b>298.00</b>	<b>-180.00</b>	<b>39.6%</b>
6000 · Ministry and Counsel				
6030 · Gifts	0.00	50.00	-50.00	0.0%
6040 · Pamphlets and Subscriptions	39.00	200.00	-161.00	19.5%
6060 · Retreats and Special Events	0.00	500.00	-500.00	0.0%
<b>Total 6000 · Ministry and Counsel</b>	<b>39.00</b>	<b>750.00</b>	<b>-711.00</b>	<b>5.2%</b>
6500 · Other Committees				
6510 · Hospitality	78.40	450.00	-371.60	17.4%
6520 · Library	0.00	150.00	-150.00	0.0%
6540 · Social and Environmental Crms	0.00	75.00	-75.00	0.0%
6550 · Outreach and Welcoming	6.52	150.00	-143.48	4.3%
<b>Total 6500 · Other Committees</b>	<b>84.92</b>	<b>825.00</b>	<b>-740.08</b>	<b>10.3%</b>
6600 · Outreach and Support				
6610 · AFSC	175.00	175.00	0.00	100.0%
6611 · FCNL	175.00	175.00	0.00	100.0%
6612 · AVP	0.00	100.00	-100.00	0.0%
6613 · FGC	100.00	100.00	0.00	100.0%
6614 · Interfaith Coalition	125.00	125.00	0.00	100.0%
6617 · FWCC	125.00	125.00	0.00	100.0%
6618 · Quaker Earthcare Witness	0.00	125.00	-125.00	0.0%
6619 · Quaker Voluntary Service (QVC)	0.00	100.00	-100.00	0.0%
6621 · QVWPP	0.00	150.00	-150.00	0.0%
6630 · Whatcom Peace and Justice	600.00	1,200.00	-600.00	50.0%
6690 · Bellingham Human Rights Festival	0.00	100.00	-100.00	0.0%
<b>Total 6600 · Outreach and Support</b>	<b>1,300.00</b>	<b>2,475.00</b>	<b>-1,175.00</b>	<b>52.5%</b>

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
66900 · Reconciliation Discrepancies	40.00			
<b>Total Expense</b>	<b>5,555.32</b>	<b>16,858.00</b>	<b>-11,302.68</b>	<b>33.0%</b>
<b>Net Ordinary Income</b>	<b>2,581.08</b>	<b>0.00</b>	<b>2,581.08</b>	<b>100.0%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4020 · Interest	0.00	0.00	0.00	0.0%
4040 · Dividend Income	0.00	0.00	0.00	0.0%
4060 · Unrealized Change in Value				
4063 · Friends Fiduciary	-12,564.66	0.00	-12,564.66	100.0%
4065 · Scottrade	468.79	0.00	468.79	100.0%
<b>Total 4060 · Unrealized Change in Value</b>	<b>-12,095.87</b>	<b>0.00</b>	<b>-12,095.87</b>	<b>100.0%</b>
4070 · Friends Fiduciary Dividends				
4071 · General Savings	0.00	0.00	0.00	0.0%
<b>Total 4070 · Friends Fiduciary Dividends</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
8200 · Passthrough Income	0.00			
<b>Total Other Income</b>	<b>-12,095.87</b>	<b>0.00</b>	<b>-12,095.87</b>	<b>100.0%</b>
<b>Net Other Income</b>	<b>-12,095.87</b>	<b>0.00</b>	<b>-12,095.87</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-9,514.79</b>	<b>0.00</b>	<b>-9,514.79</b>	<b>100.0%</b>

Bellingham Meeting of the Religious Society of Friends

7/7/2020 3:39 PM

Register: 1800 · Marketable Securities:1810 · Friends Fiduciary

From 01/01/2020 through 07/07/2020

Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Decrease	C	Increase	Balance
03/31/2020	140		4060 · Unrealized Cha...	3/31/2020 values	4,420.52			213,800.42
04/01/2020	132		1800 · Marketable Sec...	Transfer Scotra...			39,543.91	253,344.33
06/30/2020	138		4060 · Unrealized Cha...	6/30/2020 valu...	8,144.14			245,200.19