

Bellingham Friends Meeting for Worship with Attention to Business
July 16, 2017
Draft Minutes

Present: John Hatten (Clerk), Lorina Hall, Susan Richardson, Allan Richardson, Don Goldstein, Judy Hopkinson (recording clerk), Janine Bruton, Mark Hersh, Dave Hopkinson, Sharon Trent, Don Reinke, Wendy Goldstein

Following a period of silent worship, the meeting Agenda was adjusted and approved, and minutes for the June Meeting were approved with minor amendments submitted prior to meeting.

2017.07.01 Member Concerns

2017.07.01.1 : Interfaith's CAST program needs volunteers to transport items once per month.

2017.07.01.2 : M&C wants to know whether we should have a MfWfB in August.
Friends agreed that we will not have an MfWfB in August.

2017.07.02 Children's Committee: **(Report Attached)**

Retreat Discussion:

- The retreat will end at 3:30 rather than the time originally noted in the report.
- Friends discussed the value of having Quaker adults with the children as opposed to using only hired care givers. All agreed that the quality of the program would suffer without Quaker Adults providing activities

Children's Program Schedule: Another teacher is needed this month. John H. volunteered to cover the 30th

2017.07.03 Meetinghouse Committee Report **(Report Attached)**

- Joint meeting between Finance and Meetinghouse committees has been scheduled for July 25th at 5:30 at the Hopkinson's
- Our Key for access to the building does not open the downstairs door at this point, so we would need to open it from inside.

Discussion:

A Friend asked whether the proposed memorandum of agreement is intended to go to Abrams now.

Proposed changes to the agreement include addition of the basement room and addition of keys to the downstairs doors, and addition of the descriptor "quiet" to the space provided.

Friends asked when the lease runs out - the answer was that our current agreement ended as of December 31, 2016.

The Clerk suggested that we season the proposed memorandum of agreement until after we all meet in the basement.

The Meetinghouse committee clerk felt we don't want to wait too long. A Friend suggested that we have at least two meetings in the basement before making any decision - at least one should be a meeting with a second hour.

Friends asked about child care - whether the children could meet downstairs also. Another Friend asked whether we could have our snacks downstairs as well.

A Friend commented about the inadequacy of the acoustics.

Ministry and Counsel Report
Sunday, July 16, 2017

1. July query—"Do we share our spiritual lives with others in the Meeting, seeking to know one another in that which is eternal." Faith and Practice, Pacific Yearly Meeting.
2. We are happy to announce that Ben Lomand Quaker Center is again offering their free consultation October 20-22, and Don Goldstein and Jessica Bee will be attending. Meeting will fund up to \$200 each toward travel.
3. Judy Meyer's membership transfer to Lopez MM was approved.
4. Do we want/need a Meeting for Business this August? We have sometimes omitted one MfB during summer. This will impact the proposed following second hour schedule.
5. Second Hours dates and topics:

July 2 – Potluck

July 9 -- No Second Hour--Pride Parade

July 16 --MFWFB

July 23 – Gender Inclusivity Minute

July 30--No Second Hour--NPYM Annual Sessions

August 6—Potluck

August 13—MFWFB? or possible Spiritual Journey

August 20-- Web of Connections/Needs of Newcomers (OWG)

August 27—Camping trip

6. Hold the date Saturday, **September 16** for fall retreat, Roots, Shoots and Fruits, featuring Bob and Kathy Runyan of Ben Lomand Quaker Center to be held at EA. Thanks to the Retreat Planning Committee for their work.
7. Suggestions for time between Rise of Meeting and hospitality. Until MfWfB in October we will try changing the order of Rise of Meeting to follow joys and sorrows and light. The issue of keeping announcements short will be encouraged by having the Care of Meeting script revised to encourage shorter announcements.
8. Name for "co-clerk" position (John's email copied below***) We are happy with the term Co-clerk as defined in the job description. This has been in use at our Meeting for decades. Unless the need to change becomes more clear, we recommend keeping it the same.
9. We note and appreciate that since the discussion on length of announcements, these have been shorter
10. Next M&C meeting, Monday, August 14, 3 to 5 p.m. at Susan's.

Meeting Notes
Children's Program Committee Report
Bellingham Friends MfWfB, July 16, 2017

1. Annual Retreat Children's programming: It is our understanding that the retreat will be all day Sept. 16 9AM-5PM at Explorations. We would like to plan at least one paid childcare helper for the full day, with one-hour shifts for adult instructors. (There appears to be enough \$ in the CP budget as of the end of June to pay for this expenditure.)

a. Friends, we will need **at least four adults to sign up for one-hour shifts**. We anticipate having some time when the kids will be alone with the childcare helper, but would like to have adult supervision and program planning for at least half the time. This greatly enriches the experience of the children.

b. **Parents, please pre-register your children with Kristen** if they will attend, and whether they will be there all day, any special needs, etc.

1. Depending on the pre-registration, we may decide that we need two paid childcare helpers.

2. New policy for electronics. We will no longer allow electronics to be out or in use during any children's program or activity; this includes video games, phones, tablets, etc., both during children's program and during second hour childcare periods. If a special circumstance arises, please give advance notice to CP committee so we can work with the child and parent(s) to come up with a solution.

3. Summer Quarter Teaching Schedule

July 23 – Sharon T. (Lily)

July 30 – (NPYM) -- *STILL VACANT* (Lily)

August 6 – Virginia H. (Lily)

August 13 – Sharon T. (Anna)

August 20 – Anna R. (Kristen)

August 27 – (Campout) – Jessica B. (Lily)

4. Volunteer of the Month. Children's Program Committee has decided to appreciate our volunteer children's program facilitators each month in the E-news by choosing one person to profile. We really appreciate the time that Friends take away from worship to be with the kids, and feel it enriches our community – for all ages. We ask that facilitators who've not yet given us a photo to please give or send one to Virginia (or let her know if you do not want your photo used in the E-newsletter.) We welcome feedback on how to make this effort most effective. We would love it if Friends would share with us anything they notice about the special gifts each of our children's program facilitators bring to the job.

5. Our next meeting is TBD, so please contact Virginia if you are interested in attending or have an issue to share with the committee.

Report for MfWfB from Meetinghouse Committee

July 16, 2017

1 Proposed Capital Campaign for a Meetinghouse: meeting with Finance Committee has been discussed, but not yet scheduled.

2 Possible purchase of a lot upon which to build a Meetinghouse needs more input from Allen Stockbridge - FYI

3 Meeting for Worship downstairs in Creekside Bldg. to test suitability - Are we ready to schedule?

Possible problems: Slight echo and audio quality of spoken ministry

Room temperature during cold weather

Access for easy mobility and extra key to South basement door

Noise problem with "Sunday Assembly"

4 Proposed *Memo of Agreement* with Explorations Academy (attached) - Discuss and amend

5 Next meeting: August 23rd? (Joint meeting with Finance on July 25th, scheduling problems).

Memorandum of Agreement

This sublease agreement is between Explorations Academy (EA) and the Bellingham Friends Meeting of the Religious Society of Friends (BFM) regarding use of the space of EA for the purpose of Quaker worship and instruction. EA agrees to provide usable space: reasonably clean, heated, quiet, illuminated by overhead lighting, and otherwise functional. BFM agrees to leave the space reasonably clean and as was found prior to use.

Payment: BFM agrees to pay \$600 on the first business day of each month throughout the term of this agreement for the use of the School facilities during that month.

Use: BFM agrees to use Classrooms, Library, Commons and Basement of EA on Sunday morning from 9:30 am to 3:00 pm. Use of space at other times may be available and is arranged in advance as an opening exists on the Creekside Building online calendar. Reservations on the calendar are made on a first-come-first-served basis and are made in advance of use.

Indemnification: BFM agrees to accept full and complete liability for all Quaker participants and guests while in the Creekside Building, including entering and leaving. Under no circumstances will EA, or building owner, John Blethen, be held liable for any accidents, injuries or illnesses associated with use of the facility by BFM members or guests. BFM agrees to provide current certificates of insurance, one that names EA and one that names John Blethen, as additional named insured.

Period: The agreement covers January 1, 2017 to December 31, 2017. This agreement is renewable by mutual consent. Written notice of four (4) months is required for either party (EA or BFM) to terminate this agreement.

Keys: Entrance to the building may be made at any of the four (4) entrances. BFM has four (4) sets of building keys. The BFM is required to keep a list of current key holders on file with EA and to notify EA immediately, if any are lost.

Agreed:

BFM Representative

Date

Explorations Academy

Date

**Report from Outreach and Welcoming Committee to Bellingham Friends Meeting MfWfB,
July 16, 2017**

(Discussion and action) The Outreach and Welcoming Committee continues to season the copy for the Meeting's new sandwich board sign. The latest draft is on the second page of this report. There have been some requests for further changes both from within the Committee and from other Friends in our Meeting, and also technical problems in actually making the requested changes. OWC will discuss the situation further on July 22nd. Meanwhile, we ask that the Meeting approve our request that \$50 of the total sandwich board sign cost (\$189 plus tax, from Copy Source) be taken from the Meeting's budget line for equipment, with the rest coming from our committee budget.

(Information) One of OWC's responsibilities is general oversight of the Greeter function. In response to feedback received during the discussion following BFM's annual transition supper, we have decided to try a new setup for the Greeter in which the nametag wallets will be stationed well down the hall from the Greeter and arriving Friends will be expected to find their own nametags, thus freeing up the Greeter to actually greet rather than digging out nametags, and also to orient visitors and newcomers and assist them in making themselves temporary nametags. We welcome feedback from Friends as to how well this new arrangement is working. The Greeter Guidelines will be changed as appropriate.

(Information) Our next committee meeting will be on Saturday morning, July 22nd, beginning at 10:30 am at Lynne Lohr's residence. All interested Friends are welcome, but please let me or Lynne know in advance if you will be coming.

--Don Goldstein, Clerk of Outreach and Welcoming Committee, 7/13/17
Other OWC members are Dusty Andersen, Lynne Lohr, and Don Reinke

Quaker Worship

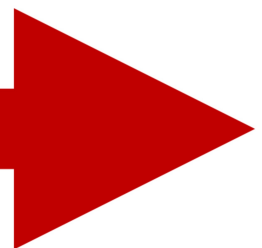
10 AM

SUNDAYS

All Welcome!

Bellingham

Friends Meeting



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07/06/17

Bellingham Meeting of the Religious Society of Friends
Statement of Financial Position
As of June 30, 2017

	Jun 30, 17	Jun 30, 16	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1010 · WECU Checking	4,971.25	5,431.67	-460.42
1020 · WECU Savings	9,608.39	10,566.00	-957.61
1100 · Donations	0.00	100.00	-100.00
Total Checking/Savings	14,579.64	16,097.67	-1,518.03
Total Current Assets	14,579.64	16,097.67	-1,518.03
Other Assets			
1800 · Marketable Securities			
1810 · Friends Fiduciary	173,811.85	151,042.60	22,769.25
1820 · Scottrade	30,970.11	25,116.41	5,853.70
Total 1800 · Marketable Securities	204,781.96	176,159.01	28,622.95
Total Other Assets	204,781.96	176,159.01	28,622.95
TOTAL ASSETS	219,361.60	192,256.68	27,104.92
LIABILITIES & EQUITY			
Equity			
3100 · Permanently Restricted			
3110 · Meeting House Funds	88,663.63	88,198.63	465.00
3120 · Gathering Sponsorship	44,922.81	45,756.21	-833.40
Total 3100 · Permanently Restricted	133,586.44	133,954.84	-368.40
3200 · Temporarily Restricted			
3260 · Mutual Aid	10,215.05	10,215.05	0.00
3270 · Quaker Activity	8,424.54	9,112.04	-687.50
3280 · Meeting House	27,558.48	27,558.48	0.00
Total 3200 · Temporarily Restricted	46,198.07	46,885.57	-687.50
32000 · Unrestricted Net Assets	24,308.06	311.74	23,996.32
3500 · Unrestricted Assets	0.00	11,613.88	-11,613.88
Net Income	15,269.03	-509.35	15,778.38
Total Equity	219,361.60	192,256.68	27,104.92
TOTAL LIABILITIES & EQUITY	219,361.60	192,256.68	27,104.92

Bellingham Meeting of the Religious Society of Friends
Statement of Financial Activity 2017
YTD 2017 - 50% of fiscal year

	Jan - Jun 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · All Contributions				
4010 · Contributions by Check	6,098.58	16,846.00	-10,747.42	36.2%
4012 · Contributions to Meetinghouse	0.00			
4015 · Contributions by Cash	698.00	400.00	298.00	174.5%
4018 · Contributions in Kind	315.58	450.00	-134.42	70.1%
Total 4000 · All Contributions	7,112.16	17,696.00	-10,583.84	40.2%
Total Income	7,112.16	17,696.00	-10,583.84	40.2%
Expense				
5000 · Finance Committee				
5010 · Bank Charges/Fines/Penalties	22.00	0.00	22.00	100.0%
5011 · State Filing Fee	0.00	10.00	-10.00	0.0%
5020 · Equipment	0.00	50.00	-50.00	0.0%
5030 · Liability Insurance	0.00	575.00	-575.00	0.0%
5040 · Rent	3,600.00	7,200.00	-3,600.00	50.0%
5060 · Supplies, Postage and Copying	0.00	30.00	-30.00	0.0%
5070 · Quarterly Meeting Assessment	0.00	90.00	-90.00	0.0%
5080 · Yearly Meeting Assessment	1,140.00	2,760.00	-1,620.00	41.3%
Total 5000 · Finance Committee	4,762.00	10,715.00	-5,953.00	44.4%
5600 · Children's Program				
5630 · First Day Support	678.80	2,000.00	-1,321.20	33.9%
5650 · Supplies amd Materials	4.12	500.00	-495.88	0.8%
Total 5600 · Children's Program	682.92	2,500.00	-1,817.08	27.3%
5700 · Communications				
5710 · Advertising	48.00	70.00	-22.00	68.6%
5720 · Directory	92.09	60.00	32.09	153.5%
5740 · P.O. Box	90.00	86.00	4.00	104.7%
5750 · Website/Other	0.00	50.00	-50.00	0.0%
Total 5700 · Communications	230.09	266.00	-35.91	86.5%
6000 · Ministry and Counsel				
6030 · Gifts	0.00	50.00	-50.00	0.0%
6040 · Pamphlets and Subscriptions	70.00	125.00	-55.00	56.0%
6060 · Retreats and Special Events	38.83	600.00	-561.17	6.5%
Total 6000 · Ministry and Counsel	108.83	775.00	-666.17	14.0%
6500 · Other Committees				
6510 · Hospitality	304.16	450.00	-145.84	67.6%
6520 · Library	0.00	150.00	-150.00	0.0%
6540 · Social and Environmental Crns	11.42	50.00	-38.58	22.8%
6550 · Outreach and Welcoming	0.00	250.00	-250.00	0.0%
6555 · Ad Hoc Committee	7.04	50.00	-42.96	14.1%
Total 6500 · Other Committees	322.62	950.00	-627.38	34.0%
6600 · Outreach and Support				
6610 · AFSC	165.00	165.00	0.00	100.0%
6611 · FCNL	150.00	150.00	0.00	100.0%
6612 · Quaker Voice	150.00	150.00	0.00	100.0%
6613 · FGC	0.00	100.00	-100.00	0.0%
6614 · Interfaith Coalition	0.00	125.00	-125.00	0.0%
6617 · FWCC	0.00	125.00	-125.00	0.0%
6618 · Quaker Earthcare Witness	-125.00	125.00	-250.00	-100.0%
6620 · Right Sharing of World Resource	0.00	125.00	-125.00	0.0%
6630 · Whatcom Peace and Justice	600.00	1,200.00	-600.00	50.0%
6640 · WA Coltn to Abolish Death Pnlty	0.00	75.00	-75.00	0.0%

	Jan - Jun 17	Budget	\$ Over Budget	% of Budget
6650 · W. WA FOR	0.00	50.00	-50.00	0.0%
6690 · Belllghm Human Rights Festival	100.00	100.00	0.00	100.0%
Total 6600 · Outreach and Support	1,040.00	2,490.00	-1,450.00	41.8%
Total Expense	7,146.46	17,696.00	-10,549.54	40.4%
Net Ordinary Income	-34.30	0.00	-34.30	100.0%
Other Income/Expense				
Other Income				
4020 · Interest	18.35			
4040 · Dividend Income	2,432.12			
4060 · Unrealized Change in Value				
4061 · FFC General Savings	4,499.55			
4062 · FFC Gathering Fund	1,241.54			
4063 · FFC Meeting House	3,999.35			
4065 · Scottrade	2,853.42			
Total 4060 · Unrealized Change in Value	12,593.86			
Total Other Income	15,044.33			
Other Expense				
9991 · Voided Checks	-259.00			
Total Other Expense	-259.00			
Net Other Income	15,303.33			
Net Income	15,269.03	0.00	15,269.03	100.0%

The Clerk suggested that we meet downstairs at least once before getting into details. All agreed. He asked when we could schedule the first of at least 3 meetings downstairs.

A Friend suggested that we begin with a meeting for worship without a second hour. She suggested that Aug 6, 13, and 20th are options. Another suggested not beginning with a potluck, but starting on Aug 13 and the second Sunday in Sept (MfWfB).

A Friend pointed out that we have been pointing out all the unsuitable aspects of meeting downstairs, and that perhaps we should just go ahead and do it - using regular days - not just days when nothing is happening.

The Clerk summarized by saying that what we need is a first experience. He asked whether Aug 13th is acceptable to Friends or whether they want to try on Aug 6th and do a potluck.

The Meeting agreed to meet downstairs on Aug 13th, Aug 20th, and Sept 10th if the room is available.

Dave H will discuss the issue with Abram Dickerson and will check to be sure that the basement is available to us on Aug 13th, Aug 20th, and Sept 10th

A Friend asked that Dave H not refer to acoustics as “a deal breaker” during his meeting with EA until the Meeting has had a chance to experience it.

2017.07.04 Retreat Planning Committee **(Report Attached)**

2017.07.05 Outreach and Welcoming Committee **(Report Attached)**

A copy of the proposed new sandwich sign was circulated

2017.07.05.01 OWC proposed that \$50 be taken from the “equipment fund” to help pay for the cost of the sign. The rest would come from the OWC budget. The Meeting agreed to the request.

A Friend asked whether it would work for us if we decide to meet in the basement. All agreed that it would.

Friends expressed an aversion to the use of red on the sign.

2017.07.05.02 The OWC clerk asked for feedback regarding separating the two greeter carts so that the one with name tags is further down the hall.

2017.07.05.03 Indivisible event - request for tables. Does Meeting want to put up a table? Aug 13th from noon to 4 pm

The Meeting approved a \$20 expenditure for a table. Don will arrange for a table.

2017.07.06 Finance - **(Reports attached)**

The Retreat Planning Committee Clerk asked how the Meeting determines the size of the honorarium to be offered to the Runyons. The clerk of M&C explained that M&C is considering a number of factors. One of the factors to consider is whether they will be able to contract with other area Meetings for the same trip. It was suggested that we defer the decision regarding the amount of the honorarium until after we know whether they have lined up another retreat. A member of the finance committee pointed out that the budget is somewhat limited (perhaps \$300 may be available - but it is not clear what other costs may be incurred). **The**

Meeting asked that the Planning Committee gather additional information and come back to the next MfWfB with a recommended amount for the honorarium.

2017.07.07 M&C Report (Attached)

Don Goldstein and Jessica Bee will be attending the retreat at Ben Lomond Center with financial support from the Meeting

A Friend expressed continued concern with the use of the term "Co-Clerk". A Member of M&C explained that no other Quaker term seemed more appropriate. Further discussion ensued including a suggestion that "Co-clerk" could be used to mean "Collaborating - Clerk". Friends decided to let this season further.

2017.07.08 Rising Issues -

- Friends were reminded that next week's second hour will be a two hour session and that we are most fortunate to have this particular speaker.
- Don R will invite Garden Street Methodist, Bellingham Unitarian Fellowship, and First Congregational Church to send a representative to the next second hour.
- The Clerk asked for brief thoughts how we might spend our time better.
- Friends expressed appreciation for the Clerk's focus on the "next appropriate step"