

MEETING CRITERIA FOR A RENTAL LOCATION

Purpose of these criteria

These criteria are intended to provide some guidance to scouts as they search for a suitable location for BFM. They are not intended to replace the judgement of the scouts or others who may, based on their experience suggest a location not necessarily meeting all these criteria. "If you see it, you may just know." The criteria are intended and do reflect discussions in the broader BFM Meeting. Criteria are hoped to be useful for scouts in narrowing choices among many prospective locations.

KEY CRITERIA

1. Seating for 50+ people
2. Space available Sundays between 9AM and 2PM
3. Kitchen and seating area which may also be used for children's program. Otherwise, dedicated space is needed for Children's program
4. On or close to centrally located bus stop
5. Maximum outlay of Meeting funds for rent and utilities: \$1,000/ month (allowing for the possibility of subletting our rental space in one way or another, if only for public meetings during the week or in evenings).
6. Ground floor accessible "for people with mobility-related issues"

CRITERIA FOR PURCHASE OF RAW LAND FOR BFM

Purpose of these criteria

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KEY CRITERIA FOR RAW LAND PURCHASE

1. Land is accessible to public transit
2. Lot is large enough to allow for construction as well as outdoor space for play and other uses (more than 1 acre)
3. Cost of the land is less than \$200,000
4. Lot is buildable (proper zoning and suitable site)
5. The site and streets nearby allow for conveniently parking up to 25 vehicles
6. Adding access to water, sewer, and power is feasible at a reasonable cost.
7. Prefer location within 4 miles of downtown Bellingham

JOB DESCRIPTION FOR BFM MEETINGHOUSE SCOUTS

Purpose:

These positions are needed for as long as the Meeting is without a permanent home and whenever changes within the Meeting suggest that a new home would benefit the health and wellbeing of the Meeting. The Meetinghouse scouts are charged with finding space for the Meeting whether rented, leased to own, raw land for future building, purchased as an existing building, or donated. The Meeting will have at least one scout but will generally have 2 or possibly 3.

Description:

The Meeting is responsible for providing scouts with general oversight and guidance and will provide criteria, reviewed by all interested persons in the Meeting, which are intended to generally guide the scouts as they search for a suitable location. Criteria may change as members and attenders change, and the Meeting is responsible for communicating changes to the scouts.

Because of the importance of their mission, and because of the challenges of finding a Meetinghouse that sufficiently meets our needs, if, in the opinion of a Meetinghouse scout, a location is found that might be an interesting option for the Meeting to consider even though it doesn't meet minimum criteria, the Scout is welcome to suggest to the Meetinghouse Committee, and the Meetinghouse Committee to the full Meeting, that location.

Specific Responsibilities:

1. Keep a lookout for the types of properties for which the meeting is currently searching (rental or raw land purchase as of 2/17).
2. Keep a record of all properties which were visited and could possibly be suitable
3. Elicit and welcome input from members, attenders, and others in the community about Meetinghouse possibilities.
4. Be willing to serve on or meet as necessary with the Meetinghouse Committee in order to further the goal of locating a suitable property for the Meeting. Provide records of properties evaluated to the Committee.
5. Be aware of Meeting's current location criteria and evaluate all potential properties at least in light of these criteria.

CHARTER FOR THE BFM MEETINGHOUSE COMMITTEE

Purpose:

For as long as the BFM Members shall desire, this Committee will oversee and coordinate matters pertaining to the Meeting's physical location and shall do so under the guidance of the entire Meeting. This includes liaison with the Meeting's landlord (through the Meetinghouse liaison), location of new properties which the Meeting may choose to explore for its use, discussion of the suitability of proposed new locations, and detailed evaluations of such locations. The Committee serves as a conduit between scouts and the Monthly Meeting and is intended to keep the Meeting as a whole well apprised of progress in achieving its mission.

Composition:

The Meetinghouse Committee will include at least 3 persons and at a minimum include at least:

- The person responsible for liaison with any landlord
- At least one of the scouts and may include all scouts
- An at-large individual appointed by the Meeting

The Meetinghouse Committee will generally add additional ad hoc members with expertise in fields such as real estate, property management, finance, business, law and other relevant disciplines if the Meeting determines that it wishes to have a detailed evaluation of a particular prospect property.

The members of the Meetinghouse Committee will be nominated by the Nominating Committee and shall be accepted at a scheduled M4W4B.

Specific Duties:

1. Keep the Meeting informed of progress in obtaining suitable properties by providing a report at each monthly business meeting.
2. Serve as a place for detailed discussion of any facility related matters that may pertain to BFM.
3. Provide a source for coordination among scouts and a venue for all scouts and committee members to share ideas about properties and discuss their suitability.
4. Oversee relations with any existing landlord
5. In the event of property ownership, assure smooth operation of same under the general direction of Meeting.
6. As described above under composition, the Committee may be expanded from time to time by adding ad hoc members to assist with evaluation of specific properties.